

VENDOR SPECIAL INCIDENT REPORTING REQUIREMENTS

Title 17 § 54327(f)“ The report pursuant to subsection (b) shall be submitted to the regional center by telephone, electronic mail or Fax immediately, but not more that 24 hours after learning of the occurrence of the special incident.”

Title 17 § 54327(g)“The vendor or long-term health care facility shall submit a written report of the special incident to the regional center within 48 hours after the occurrence of the special incident, unless a written report was otherwise provided pursuant to subsection (e). The report pursuant to this subsection may be made by FAX or electronic mail.”

A SIR is required if any of the following incidents occurred under vendored care:

1. **Injuries Beyond First Aid**
 - a. Burns requiring medical treatment
 - b. Medication Reactions
 - c. Bites Break Skin
 - d. Internal Bleeding
 - e. Puncture Wounds
2. **Medical Need/ Accident/Other**
 - a. Fractures
 - b. Injury Accident –Dislocation
 - c. Lacerations requiring sutures/staples
 - d. Medication Error
3. **Unauthorized absence**
 - a. Missing Person- law notified
4. **Hospitalizations**
 - a. Involuntary Psych Admission
 - b. Nutrition Deficiency
 - c. Cardiac Care
 - d. Diabetes
 - e. Internal Infection
 - f. Seizures
 - g. Respiratory Illness
 - h. Wound/Skin Care
5. **Emergency Room Visit**
6. **Choking Incidents**
7. **Transportation Incidents**
8. **Disease Outbreaks**
9. **Physical Restraints**

A SIR is required for the following incidents regardless of when or where the incident occurred:

1. **Death**
2. **Victim of a Crime- (Law Enforcement required):**
 - a. Aggravated Assault
 - b. Burglary
 - c. Personal Robbery
 - d. Larceny
 - e. Rape/Attempted Rape
3. **Suspected Abuse/Exploitation**
 - a. Physical
 - b. Sexual
 - c. Fiduciary
 - d. Emotional / Mental
 - e. Physical and /or Chemical Restraint
4. **Suspected Neglect - Failure to:**
 - a. Provide medical care for physical and mental health needs
 - b. Prevent malnutrition or dehydration
 - c. Protect from health and safety hazards
 - d. Assist in personal hygiene
 - e. Provide food, clothing , shelter
 - f. Provide care- Elder/Adult
5. **Law Enforcement Involvement**
6. **Suicide Threat/Attempt**
7. **Fire Setting**
8. **Other Sexual Incident- consumer is the aggressor**
9. **Media Attention**