

Alta California Regional Center  
Board of Directors Meeting  
Thursday, June 24, 2010  
Minutes

**Present:** Rebecca Brubaker, Regina Collins, Tom Hopkins, Nancy Lea, Kathy Lee, Edward T. Lewis (via phone), Bonita Mallory, Spencer McClay, Jon Nelson, Allyson Plaza, Rick Tomlinson (via phone), Kenneth Vu

**Absent** (\* excused): Amy Lampe\*, Cindy Richards, Robert Rogers\*

**Staff:** Phil Bonnet, Olivia Balcao, Lori Banales, Jennifer Crick, Ron Huff, David Lopez, Barbara Ortega, Maureen Paine, David Rydquist, Peter Tiedemann

**Facilitators:** Jana Chapman-Plon, Amy Fulk, Larry Prosser

**Visitors:** Sal Abdullah, Roger Chapman, Jackie Coleman, Nancy Fellmeth, Jacquie Foss, Deja Herbers, Dawn Montgomery, Deborah Panboon, Sergio Pinto, Ed Plon, Farzad Qmehr, Anwar Safvi, Gloria Zamora

1. **Call to Order** - The Board of Directors met at 4:06 p.m. on Thursday, June 24, 2010, at ACRC's main office in Sacramento.
2. **Introductions** - All present introduced themselves. Ms. Lee read aloud ACRC's Mission and Vision statements.
3. **Consent Agenda** – **By consensus, the following consent agenda items were approved:** a) excused absences for Amy Lampe and Robert Rogers; b) regular session Board meeting minutes of May 27, 2010; c) CAC meeting minutes; d) Chair and Designated Representative to the Board of Directors; e) PAC meeting minutes; f) Chair and Designated Representative to the Board of Directors; and g) accept Board Development, Executive, and Finance reports.
4. **New Business**
  - ◆ *Election of Board Officers*  
**Issue:** Ratify new Board Officers

**Discussion and Action:** Ms. Mallory and Ms. Collins read aloud the slate of officers for the Board of Directors for the 2010-11 FY. Rebecca Brubaker, Kathy Lee and Spencer McClay were appointed as tellers. Twelve (12) Board members were present. A majority of the members present (8) was required for election.

Candidates for President include: Thomas Hopkins and Bonita Mallory. Ballots for President were distributed.

- **Bonita Mallory was elected President.**

Candidates for Vice President include: Edward T. Lewis and Kenneth Vu. Ballots for Vice President were distributed.

- **Ken Vu was elected Vice President.**

Candidates for Secretary include: Jon Nelson and Allyson Plaza. Ballots for Secretary were distributed.

- **Jon Nelson was elected Secretary.**

◆ *Board Meeting Schedule for 2010-11 FY*

**Issue:** Ratify 2010-11 FY Board meeting schedule

**Discussion and Action:** Ms. Collins shared the Board meetings will continue to be held on the fourth Thursday of the month. The annual Board Retreat is scheduled for Wednesday & Thursday, September 22<sup>nd</sup> & 23<sup>rd</sup>, 2010.

**M/S/C** (Mallory/Plaza) **To approve the Board meeting schedule for the 2010-11 FY as presented.**

◆ *Board Budget for the 2010-11 FY*

**Issue:** Ratify 2010-11 FY Board budget

**Discussion and Action:** Ms. Lea shared the Finance Committee reviewed the current Board budget and is proposing decreasing it from \$32,000 to \$26,000 for the 2010-11 FY.

**M/S/C** (Lea/Hopkins) **To approve the Board budget for the 2010-11 FY as presented.**

◆ *Finance Committee*

**Issue 1:** Monthly Financial Report

**Discussion and Action:** Ms. Lea shared ACRC's Purchase of Services (POS) expenditures continue to trend down. It is possible that Alta will spend less in POS this fiscal year (FY) than last FY; we have to conclude that the trailer bill language is having its intended effect.

Mr. Tiedemann believes ACRC will need between \$1.2 and \$3.4 million in order to balance this FY. The agency will expend all Operations (OPS) dollars and most of the Prevention dollars.

The Department of Developmental Services (DDS) continues to assure regional centers statewide that there is adequate money available in the system to balance this FY.

**By consensus, to accept the monthly finance report as submitted.**

**Issue 2:** Lines of Credit

**Discussion and Action:** Mr. Tiedemann shared ACRC has two lines of credit:

- Working capital/revolving line of credit - \$23 million
- "Bridge" line of credit - \$45 million

ACRC currently has approximately \$2 million cash on hand. The "bridge" line of credit will give the agency funding if the budget does not get passed on time; this is good for 90 days. Our interest rate is approximately 2.37% on both lines of credit with no additional fees.

**M/S/C** (McClay, Hopkins) **To approve the proposed lines of credit.**

**Issue 3:** New Building Expenses

**Discussion and Action:** Mr. Tiedemann shared the contractor for the Tenant Improvements has been chosen. ACRC will be receiving a contribution from the Brokers that represented ACRC. These funds will be used to cover moving and other costs associated with the new building. Additionally, as part of the lease, the landlord will be contributing funds to the move costs. DDS has also approved a one-time allocation of funds for the move as well.

There are two items that ACRC will have to pay for upfront and then be reimbursed through the contributions discussed above. Because they exceed \$100,000, the Board needs to approve these costs. They are as follows:

- \$400,000 for work stations and office furniture
- \$133,000 for computer & telephone cabling costs

**By consensus, to approve the work station and computer/telephone cabling costs.**

◆ *President's Report*

- There was one call to the Board hotline since the last meeting. One call was from a mother, whose has two children who receive services from Bridges, and she would like to transition them to BECA. The Supervisor spoke with the mother and a Planning Team Meeting was held with both parents, BECA, the Service Coordinator (SC) and Supervisor.
- ACRC has contracted with three Registered Dental Hygienists in Alternative Practice (RDHAPs) to assist adult consumers who need dental services. Letters have gone out to local dentists from the Sacramento Dental Society to solicit participation in the ACRC program.
- With the closure of Bridges Behavioral Language Systems, Inc., Ms. Collins shared the Executive Committee discussed creating a collaborative taskforce to look at Best Practices for consumers with autism. As the incoming Board President, Ms. Mallory will decide who will participate. This group will discuss issues and bring back recommendations for the Board to review. Ms. Collins believes this taskforce may be the first of many; additional taskforces may be established in the future to discuss other disability categories.

**M/S/C (Plaza/McClay) To establish a collaborative taskforce to look at Best Practices for consumers with autism.**

- Ms. Collins shared it has been a pleasure to serve as the President of this Board for the past three years. She will continue to be available if needed.
- ◆ *Executive Director's Report*
- Mr. Bonnet expressed his appreciation for Ms. Collins' leadership and commitment to this Board.
  - California continues to struggle with a budget deficit of nearly \$20 billion. As mentioned earlier, ACRC will access our line of credit due to cash flow problems across the state. Ensuring that our providers continue to get paid for their critically needed services will remain a top priority throughout this budget crisis.
  - It has been approximately two months since Bridges Behavioral Language Systems, Inc. gave notice of their intent close their business as of June 30, 2010. Mr. Bonnet appreciates the efforts of staff and providers in helping to make sure transitions are in place for all of the families that were affected by Bridge's decision. He reminded everyone that provider rate increases are not determined by the regional center, but by the law.

- ACRC's Provider Advisory Committee (PAC) held a special meeting earlier this month to review the recent changes to the Lanterman Act and to discuss the impact that these changes are having upon service providers. Mr. Bonnet reminded everyone that cost savings is the primary goal of the trailer bill language. ACRC staff will be holding a follow-up presentation to answer new questions during the July PAC meeting.
  - Mr. Bonnet expressed his appreciation for everyone that attended ACRC's 40<sup>th</sup> Anniversary Celebration, which was held on June 3, 2010. Approximately 300 people attended the celebration and helped make it a great success!
  - ACRC has once again been recognized by the state for our efforts to ensure that our consumers receive appropriate assistance from the Federal Medicaid program. Our agency has consistently been able to ensure that critically needed federal funds are allocated to California based upon the purchase of services for individuals who qualify.
  - The Association of Regional Center Agencies (ARCA) is holding meetings today and tomorrow here in Sacramento. Among other topics, there will be discussions about developing a new Statewide Regional Center Allocation Methodology. Currently, DDS uses the expenditures for the last three months of the FY and then multiplies this amount to establish the base funding for each regional center. Some regional centers would like the department to use the per capita expenditures to determine each center's base allocation; this might affect the entitlement. Mr. Bonnet will continue to keep the Board informed on this issue.
  - There was one call to the comment line since the last meeting. A parent was requesting services for his 12 year old daughter who has Down syndrome. Staff has ordered the inactive chart from our storage and will reactivate the case back to the appropriate unit for services.
- ◆ *ARCA-CAC Update*
- Mr. McClay shared the ARCA-CAC meeting was held on May 28, 2010 in Sacramento.
    - Michael Statti, from North Bay Regional Center, was named the new Chair for this next FY.
    - Sam Yi will be given the Sam Yi award at ARCA's Annual Awards dinner tonight.
    - Anh provided a budget and legislative update.
    - Amy Lampe will be replacing Mr. McClay as ACRC's representative to the ARCA-CAC.

◆ *Community Comments/Announcements*

- Mr. Nelson expressed his appreciation for the Board members who were terming out and also thanked staff for attending these meetings.
- Mr. McClay thanked Board members and shared he will be attending the Consumer Advisory Committee (CAC) meetings. He offered his assistance in any way.
- Ms. Mallory expressed her appreciation for the vote of confidence; she will do her best. She thanked Ms. Collins, Ms. Lee and Mr. McClay for helping educate her on Board procedures.
- Mr. Hopkins shared it is an honor and a privilege to have Ms. Mallory on the Board and he feels it is an honor to serve on this Board.
- Mr. Qmehr distributed and read aloud a note. He shared some of his experiences and views of being a parent with two developmentally disabled children.
- Ms. Fellmeth shared that parents want to see outcomes from the services that their children receive. Since summer programs are not being funded by the school districts, she believes ACRC should fund these programs.
- Mr. Pinto, a provider who participates on various committees, believes that a behavioral approach should be used when providing Early Intensive Behavior Treatment and Training services for young children.
- Ms. Herbers shared concerns regarding the quality of autism services that are available to families.

5. ***Closed Session*** – At 5:55 p.m. the Board adjourned to closed session in order to discuss legal and personnel issues.

6. ***Announcement of Closed Meeting Discussion*** - At 6:21 p.m. the Board reconvened in open session following a closed session in which legal and personnel issues were discussed.

7. ***Adjournment***

The meeting adjourned at 6:21 p.m.

Barbara Ortega  
Office Assistant

cc: Phil Bonnet