

Alta California Regional Center  
Finance Committee Meeting  
Monday, February 8, 2021  
Minutes

**Present:**

Yang Sun, Chair  
Johnny Deng  
Ron Mainini  
Kelly Pennington  
Michelle Rewerts  
Steven Sanchez  
Retha Seabron  
Rita Walker

**Facilitators:**

Amy Fulk

**Visitors:**

Maureen Fitzgerald

**Staff:**

Phil Bonnet, Executive Director  
Iqbal Ahmad, Chief Financial Officer  
Lori Banales, Deputy Executive  
Director  
Lisa West, Executive Secretary

**Board Members:**

Carmen Aguilar  
Michelle Ramirez  
Anwar Safvi  
Jennifer Stratton

The Finance Committee met at 4:16 p.m. on Monday, February 8, 2021, by Webex/teleconference to discuss: 1) Monthly Financial Report; 2) Contracts over \$250,000; and 3) State Budget Update. All present provided self-introductions.

**Without objection, Michelle Rewerts made the motion to adopt the Finance Committee meeting minutes of January 11, 2021 as submitted.**

1. ***Monthly Financial Report***

**Issue:** The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

**Discussion and Action:** The December 31, 2020 financial report indicates that ACRC has expended 47.5% of Purchase of Services (POS) and 48.7% of Operations (OPS) for the current fiscal year (FY).

Mr. Ahmad shared that ACRC is still waiting on our second amendment (B-2) from the Department of Developmental Services (DDS). He continues to project a slight shortfall. The adjustments that began on January 1<sup>st</sup> (minimum wage increase and rate increases for certain service providers) are considered in this statement.

The CARES Act, which was passed at the beginning of the pandemic, included a Provider Relief Fund specific to healthcare providers. DDS requested that all regional centers apply for these funds; some centers were approved, while others were rejected. ACRC was rejected the first time we applied, but in the second round, we were approved for approximately \$102,000. The guidelines for this type of relief is very specific and includes enhancing our remote work for operational purposes along with tracking it separately from our state funds where is in our

contributions account. As noted in prior meetings since the start of the State of Emergency, qualifying expenditures include: new laptop and device purchases, remote work pay for staff, and expenditures to increase network/telecommunication capabilities as well. However, it is noted that our expenditures related to COVID-19 reasons have far exceeded these funds. These funds may also be subject to additional Office of Management and Budget (OMB) audit requirements. In the next few months, ACRC staff will complete the reporting requirements and hopefully we will qualify for more funding.

Mr. Ahmad noted that this is reported to DDS and the department has indicated that future allocations may be impacted by this special funding.

On regional center's behalf, DDS is also applying for Federal Emergency Management Agency (FEMA) funding.

**Without objection, Kelly Pennington made the motion to accept the monthly financial statement as submitted.**

2. **Contracts over \$250,000**

- There are no contracts to approve at this time.

3. **State Budget Update**

**Issue:** The committee needs to review the Governor's State Budget.

**Discussion and Action:** The State of California is doing everything it can to get additional funding. The budget process is long and complicated. The Governor's proposed budget for the 2021-22 FY was positive for our statewide service system. We will continue to be involved in this process. The budget hearings are being held in person; Mr. Bonnet will forward legislative information to the Board.

ARCA's Grassroots Day is coming and Ms. West is ACRC's coordinator. Mr. Bonnet noted that this is an opportunity to educate our local legislators on the importance of continued funding.

- **Information only.**

The next Finance Committee meeting is scheduled for **Monday, March 8, 2021**. The meeting adjourned at 4:33 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet