

Alta California Regional Center  
Finance Committee Meeting  
Monday, February 14, 2022  
Minutes

**Present:**

Yang Sun, Chair  
Dan Lake  
Kelly Pennington  
Michelle Rewerts  
Retha Seabron  
Rita Walker

**Absent:** (\* excused)  
Johnny Deng\*

**Board Members:**

Carmen Aguilar  
Jackie Armstrong  
Elaine Linn  
Michelle Ramirez

**Visitors:**

Steve Andrews  
Maureen Fitzgerald

**Staff:**

Lori Banales, Executive Director  
Iqbal Ahmad, Chief Financial Officer  
John Decker, Director of Community  
Services  
Camelia Houston, Director of Intake &  
Clinical Services  
Mechelle Johnson, Director of Client  
Services  
Lisa West, Executive Secretary

The Finance Committee met on Monday, February 14, 2022, at 4:02 p.m. by Webex/teleconference to discuss: 1) Monthly Financial Report; and 2) OPS Contract over \$100,000.

**Without objection, Michelle Rewerts made the motion to adopt the Finance Committee meeting minutes of January 10, 2022 as submitted.**

**1. Monthly Financial Report**

**Issue:** The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

**Discussion and Action:** The December 30, 2021 financial report indicates that ACRC has expended 41.8% of Purchase of Services (POS) and 47.4% of Operations (OPS) for the current fiscal year (FY).

Mr. Ahmad noted that half the FY has elapsed and this report reflects a slight lag in expenditures due to late billing from some service providers. We continue to project a surplus and are waiting for the Department of Developmental Services (DDS) to provide us with the rate increases that will begin on April 1<sup>st</sup>.

The C-2 amendment contained enhanced and complex caseload funding. December, January and February have been strong hiring months for ACRC, with approximately 15 new employees starting each month. Recruiting has not always been difficult, but retention remains an issue.

ACRC is expecting the C-3 amendment from the department soon, which will include performance incentives and Self-Determination Program (SDP) funding, as well as minor policy items.

**Without objection, Dan Lake made the motion to recommend to the full Board the acceptance of the monthly financial statement as submitted.**

2. **OPS Contract over \$100,000**

**Issue:** Per the agency's bylaws, the committee needs to review Operations (OPS) contracts over \$100,000.

**Discussion and Action:** As part of the statewide Safety Net, DDS has established a central registry for direct support professionals (DSPs), that assists with coordinating placement of qualified DSPs for residential settings. The department approached ACRC and Tri-Counties Regional Center (TCRC) to hold these contracts – one in Northern California and the other in Southern California. Mr. Decker noted that TCRC has held the Southern California registry for approximately eight months.

DSPs that sign up for this registry will provide services for another employer and will be paid at a higher rate. Mr. Decker clarified that the DSP's current employer has to approve their employee's participation in this project and DSPs cannot work solely for the registry.

Columbus is allowed to charge close to \$15,000 per week for administrative purposes.

A suggestion was made for Columbus to develop one-page profiles of the DSPs on the registry that can be provided to clients when they need to access this option.

Ms. Banales shared that the intention is to build the supports and safety net. As the state moves into the endemic, these services may not be necessarily related to COVID, but this registry would provide an adequate safety net for the workforce in events such as wildfires, floods, earthquakes, etc.

The effective date of this contract will be changed to April 1, 2022. This will be an action item at the March 24<sup>th</sup> Board meeting.

- **The committee revisit this action item at the March. Committee members are encouraged to ask any additional questions prior to March 14<sup>th</sup>.**

The next Finance Committee meeting is scheduled for **Monday, March 14, 2022**. The meeting adjourned at 4:31 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Lori Banales