

Alta California Regional Center
Finance Committee Meeting
Monday, May 13, 2019
Minutes

Present:

Anwar Safvi, Chair
Michelle Rewerts
Steven Sanchez (via phone)
Retha Seabron
Yang Sun
Rita Walker

Facilitators:

Amy Fulk

Staff:

Phil Bonnet, Executive Director
Peter Tiedemann, Chief Operating
Officer
Lisa West, Executive Secretary

Board Members:

Eric Ciampa
Amy Lampe

The Finance Committee met at 5:01 p.m. on Monday, May 13, 2019, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Monthly Financial Report; and 2) Contracts over \$250,000. All present provided self-introductions.

Without objection, Anwar Safvi made the motion to adopt the Finance Committee meeting minutes of March 11, 2019 as submitted.

1. ***Monthly Financial Report***

Issue: The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

Discussion and Action: Mr. Tiedemann distributed the March 31, 2019 financial report which reflects nine months of expenditures for the current fiscal year (FY). ACRC has expended 73.6% of Purchase of Services (POS) and 71.9% of Operations (OPS).

Mr. Tiedemann is projecting that ACRC will need between \$8.7 and \$9 million in additional POS funding at the end of this FY. This amount has increased slightly due to the fact that ACRC is still receiving data from service providers and the Department of Developmental Services (DDS) on the cost of the minimum wage increase that went into effect in January 2019.

DDS has notified regional centers that they will be releasing the third contract amendment soon. There is also a temporary 2.1% rate increase for certain service providers that will be in effect from May 1, 2019 thru April 30, 2020. The rate increase will be provided to many day programs, independent living programs, infant development programs, in-home respite and most community care facilities.

Without objection, Anwar Safvi made the motion to accept the monthly financial statement as submitted.

2. **Contract over \$250,000**

Issue: The committee will review all contracts of \$250,000 and above.

Discussion and Action: Mr. Tiedemann shared information regarding a contract of \$1.1 million that is proposed to be awarded to Brilliant Corners to develop two Enhanced Behavioral Support Homes (EBSH). These funds have been approved by DDS through the Community Placement Plan (CPP) and the Community Resource Development Plan (CRDP).

The homes will be for clients that move from developmental centers (DCs) or may need services similar to a client that would have been served in a DC. These homes will be owned by Brilliant Corners and leased to another entity that will operate the facilities, under separate contract. The contract is for \$250,000 for acquisition and \$300,000 for renovation per home. These funds are not intended to cover the full cost of the homes, therefore Brilliant Corners will need to secure additional funding. These homes will serve eight clients total; four beds per home. The location of the two homes has not yet been selected, however Brilliant Corners is currently looking in Sutter and Yuba Counties.

Mr. Tiedemann noted that ACRC posted a Request for Proposal (RFP) for these homes and Brilliant Corners was the only entity to respond.

ACRC is recommending approval of this contract.

M/S/C (Anwar Safvi) **To move the Brilliant Corners contract of \$1.1 million to the full Board for approval.** (6 in favor)

****A joint presentation by staff regarding the State Budget Update before the Finance Committee and the Executive Committee will commence immediately after this meeting.***

The next Finance Committee meeting is scheduled for **Monday, June 10, 2019**, at 5 p.m. The meeting adjourned at 5:23 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet