

# **Alta California Regional Center**

## **HCBS Self Assessment Training**

### **for Adult Day Program Vendors**

### **Save the Date**

**Wednesday, September 11<sup>th</sup>, 2019 – 9:00am – 12:00pm**

ACRC is presenting a training on the DDS self-assessment for compliance with the CMS Final Rule. This training is an overview of the piloted self-assessment tool, which can provide a framework for transition into compliance. Please see the attached list of relevant service codes. Providers of these types who have not done an HCBS review with ACRC are strongly encouraged to attend.

Where: ACRC Redwood Conference Room, 1<sup>st</sup> floor

Location: 2241 Harvard Street, Suite 100, Sacramento, CA 95815

Parking: There is free parking on the premises. You may park in the parking garage or back lot but please do not park in any reserved spaces. Please refrain from parking in the front of the building as those spots are designated as time limited parking.

Sign-Up: Please sign up early as space is limited. Limit of two staff per agency. [Click here](#) to sign-up for the training or go to [www.altaregional.org](http://www.altaregional.org).

If you are unable to sign up for any reason, please contact Christine Hobbs, Office Assistant 916-978-6291 at [chobbs@altaregional.org](mailto:chobbs@altaregional.org).

# Self assessment training

## Service/Setting Type

*Note: Providers whose settings offer services under multiple service codes will need to complete a self-assessment for each service code.*

- ☐ Activity Center (505)
- ☐ Adult Day Care (Adult Day Care Facility) (855)
- ☐ Adult Development Center (510)
- ☐ Family Home Agency (Adult Family Home) (904)
- ☐ DSS Licensed Specialized Residential Facility (Adult Residential Facilities for Persons with Special Health Care Needs) (113)
- ☐ Adult Residential Facility (905, 915)
- ☐ Behavior Management Program (515)
- ☐ Family Home Agency (Certified Family Home) (904)
- ☐ Child Day Care Center (851)
- ☐ Child Day Care Facility (851)
- ☐ Community Activities Support Service (063)
- ☐ Participant-Directed Community-Based Training Service for Adults (Community-Based Training Provider) (475)
- ☐ Community Integration Training Program (055)
- ☐ Day Care Family Member (Family Child Care Home) (405)
- ☐ Family Teaching Home (904)
- ☐ Residential Facility Serving Children (Foster Family Home) (910, 920)
- ☐ Group Home (910, 920)
- ☐ Geriatric Facility (Residential Care Facility for the Elderly) (096)
- ☐ Small Family Home (910)
- ☐ Socialization Training Program (028)
- ☐ Supported Employment - Group Services (950)
- ☐ Work Activity Program (954)
- ☐ Other (please specify)

## HCBS Self Assessment Training

### Sign-up instructions

1. Online registration accepted until one week prior to training date or until the session is full.
2. Registration must be completed **ONLINE** through Alta's website as follows:
  - [Click here](#) or go to [www.altaregional.org](http://www.altaregional.org)
  - On Alta's home page on top click on **"Service Providers."** Click on **"Service Provider Training"** click on **"HCBS Self Assessment Training"**. The sign-up options will be displayed.
  - On the next screen select the **"HCBS Self Assessment Training"**. Each attendee needs to be registered separately. Limit 2 individuals per program.
  - After you have selected the training session, click on "Register Selected Class"
  - The next screen provides an overview of the training you just selected. **Below that message you will see additional "Registration Information" you need to complete.**
  - You must type in your first name, last name and phone number. Please include company name and email address. Click on "Register" to complete the process
  - If you have completed the process successfully you will receive a message on the next screen. Click on "Done". If you have provided your email address you will later receive a confirmation email indicating you have successfully registered for the training.
  - If you do not provide the correct information you will receive a screen that prompts you to return to the previous page to make the correction. **NOTE:** If you are unsuccessful in registering online your name will not appear on the registration list class. Please contact Christine Hobbs at (916) 978-6291 with questions.