

Alta California Regional Center  
Board of Directors Meeting  
Thursday, May 26, 2016  
Minutes

**Present:** Jacqueline Armstrong, Cindy Benson, Janet Brandon, Dan Lake, Amy Lampe, Brendan Peacock, Anwar Safvi, Steven Sanchez, Austin Taylor, Rita Walker

**Absent** (\* excused): Nasim Hedayati\*, Romilda Jones, Walter Kaweski\*, Rosa Meza-Villaseñor\*, Kristin Wright\*

**Staff:** Phil Bonnet, Camelia Houston, David Lopez, Peter Tiedemann, Lisa West

**Facilitators:** Amy Fulk, Larry Prosser

**Visitors:** Kathy Brian, Jamie Harris, Ed Plon

1. **Call to Order** - The Board of Directors met at 4:00 p.m. on Thursday, May 26, 2016, at ACRC's main office in Sacramento.
2. **Introductions – Reading of ACRC's Mission & Vision Statements** - All present introduced themselves. Ms. Lampe read aloud ACRC's Mission and Vision statements.
3. **Consent Agenda – By consensus, the following consent agenda items were approved:** a) excused absence for Nasim Hedayati, Walter Kaweski, Rosa Meza-Villaseñor, and Kristin Wright; b) regular session Board meeting minutes of March 24, 2016; and c) accept Board Development, CAC, Executive, Finance and PAC reports.
4. **New Business**
  - ◆ *Community Comments*
    - No community comments were shared.
  - ◆ *Executive Committee*

**Issue:** Requested Leave of Absence

**Discussion and Action:** Mr. Peacock shared that Walter Kaweski and Kristin Wright have requested leaves of absence from this Board. This option is available to Board members for up to six months.

**M/S/C** (Brendan Peacock) **To approve the leaves of absence as presented.** (9 in favor)

◆ *Finance Committee*

**Issue 1:** Monthly Financial Report

**Discussion and Action:** The Finance Committee met on May 9<sup>th</sup> to discuss the March 31, 2016 financial report which reflects nine months of expenditures for the current fiscal year (FY). ACRC has expended 67.2% of Purchase of Services (POS) and 73.5% of Operations (OPS).

Mr. Tiedemann is projecting that ACRC will have a surplus of between \$2.9 and \$5 million in POS funding this FY. The money that we do not spend will be appropriated to other regional centers, as needed.

**\* Mr. Safvi joined the meeting.**

- **The monthly finance report was accepted as submitted.**

**Issue 2:** Contracts of \$250,000 and above

**Discussion and Action:** Mr. Tiedemann shared that the law requires that the Board approves contracts of \$250,000 and above. Five contracts which are related to ACRC's Community Placement Plan (CPP) for clients moving out of Sonoma Developmental Center (SDC) require Board approval.

The first four are for the development of residential facilities. These funds would be used to make modifications to the homes (i.e., life safety systems). Mr. Bonnet shared that five beds are the standard for 962 Homes (home-like settings) with high-tech medical services. Other homes would fall under our four-bed policy.

The fifth contract would allow ACRC to work with an agency to expand dental services for our clients (provide specialized training and in-home dental care). Mr. Bonnet shared that dental care for individuals with developmental disabilities is a national issue. We have strong support from the Department of Developmental Services (DDS) to move forward with this.

The providers have until March 2018 to expend these funds.

**M/S/C** (Brendan Peacock) **To approve the contracts as presented.**  
(10 in favor)

◆ *Committee Updates*

- Board Development Committee (BDC)
  - Mr. Lake shared that the BDC met on May 9<sup>th</sup>.

- The committee approved the Officer slate for the 2016-17 FY.
  - They decided to move forward with the request for business cards for Board members to use when out in the community.
  - The group discussed and planned the Board Training held today.
  - The recruitment workgroup provided an update on the Board's efforts.
  - Client Advisory Committee (CAC)
    - Mr. Taylor shared that the CAC met on May 10<sup>th</sup>.
      - Mr. Bonnet spoke about the additional funding that is coming into the statewide regional center system.
      - The group will be holding its June 14<sup>th</sup> meeting at Sonoma Developmental Center (SDC).
        - This is our fourth year and the turnout continues to grow.
        - Members are excited about sharing stories with the clients who reside there; we are highlighting stories of community integration.
        - We are grateful for this opportunity. We will be focusing on the positives.
      - Members provided updates from the various committees that they serve on.
  - Provider Advisory Committee (PAC)
    - Ms. Brandon shared that the PAC met on May 12<sup>th</sup>.
      - The group started a lengthy discussion about the ongoing staff crisis in the community.
- ◆ *President's Report*
- Mr. Peacock expressed appreciation to everyone that presented at our Board Training today. It shows a great commitment to this agency.
  - Informationally, the Officer slate for the 2016-17 FY was included in the Board packet. The Board will be voting on the slate at the June 23<sup>rd</sup> meeting.
  - If Board members have an interest in serving on a particular committee for the next FY, please let Mr. Peacock know.
- ◆ *Executive Director's Report*
- Mr. Bonnet shared that some providers were asked to complete a survey to assist DDS in determining their rate increases with the funding that came out of the legislature's extraordinary session. It has become somewhat of a challenge for some. Mr. Tiedemann has provided assistance to some in hopes that they will complete the

surveys. Providers who cannot prove that they used the money for the intended purpose will need to return the money to the department. This funding will also increase regional center staffs' salaries. ACRC Management will be working with SEIU to make this happen.

- The CAC will be holding their meeting at SDC on June 14<sup>th</sup>. We are encouraging family members to attend this meeting. Mr. Bonnet also invited Nancy Bargmann, Director of DDS, to join us.
- ACRC, working collaboratively with North Bay Regional Center (NBRC), will be holding a Center for Medicaid Services (CMS) Rules Training for service providers on Monday, June 27<sup>th</sup>. This free training will focus on day programs and employment programs in preparation for the new federal rules regarding inclusive settings. The featured presenter will be Karen Flippo, a nationally recognized expert in the field of inclusion for people with intellectual and developmental disabilities (IDD).
- Each March, regional centers are required to fill out Service Coordinator (SC) Case Load Surveys. Mr. Bonnet shared that ACRC is being asked to seek input on strategies to reduce SC caseloads at our center. Our agency continues to be transparent in reporting this information to DDS every year. If anyone has any suggestions, please let him know.

◆ *ARCA-CAC Committee*

- Ms. Benson had difficulty connecting to the meeting on May 20<sup>th</sup>.
  - The group discussed the 50<sup>th</sup> Anniversary of the Lanterman Act.
  - Amy Westling will be coming back to assist this group next month.
- The next in-person meeting will be held on Friday, July 8<sup>th</sup>, in Sacramento.

5. **Closed Session** – At 4:58 p.m. the Board adjourned to closed session in order to discuss legal issues.

6. **Announcement of Closed Meeting Discussion** - At 5:18 p.m. the Board reconvened in open session following a closed session in which legal issues were discussed.

7. **Adjournment**

The meeting adjourned at 5:18 p.m.

Lisa West  
Executive Secretary

cc: Phil Bonnet