

Alta California Regional Center
Board of Directors Meeting
Thursday, June 22, 2017
Minutes

Present: Jacqueline Armstrong, Cindy Benson, Janet Brandon, Romilda Jones, Dan Lake, Amy Lampe, Brendan Peacock, Steven Sanchez, Retha Seabron, Austin Taylor

Absent (* excused): Nasim Hedayati*, Tatiana Kuzminchuk*, Rosa Meza-Villaseñor*, Anwar Safvi*, Rita Walker*

Staff: Phil Bonnet, Lori Banales, Alfonso Carmona, Camelia Houston, David Lopez, Peter Tiedemann, Lisa West

Facilitators: Amy Fulk, Larry Prosser

Visitors: Sonja Bingaman, Eric Ciampa, Melissa Kelly, Michelle Rewerts, Cheryl Worthley

1. **Call to Order** - The Board of Directors met at 4:06 p.m. on Thursday, June 22, 2017, at ACRC's main office in Sacramento.
2. **Introductions – Reading of ACRC's Mission & Vision Statements** - All present introduced themselves. Ms. Brandon read aloud ACRC's Mission and Vision statements.
3. **Consent Agenda – By consensus, the following consent agenda items were approved:** a) excused absences for Nasim Hedayati, Tatiana Kuzminchuk, Rosa Meza-Villaseñor, Anwar Safvi and Rita Walker; b) regular session Board meeting minutes of May 25, 2017; and c) accept Board Development, CAC, Executive, Finance and PAC reports.
4. **New Business**
 - ◆ *Community Comments*
 - Ms. Bingaman, with the State Council on Developmental Disabilities (SCDD), shared a few updates:
 - The fourth Special Education Workshop is scheduled for Saturday, July 15th, from 9 a.m. to noon at the Rancho Cordova Library. Individuals with special needs and their parents will share stories of full inclusion in education.
 - "Our Community", An Aging & Disability Conference, is scheduled for Wednesday, July 19th, from 9 a.m. to 4 p.m. at the Gold Miners Inn in Grass Valley. This conference is free, you just need to RSVP.

- SCDD is still collecting stories on how changes to Medicaid will affect individuals with disabilities; it's not just about healthcare, it will affect services, as well.
 - Ms. Bingaman will be training police officers in Sacramento, as well as some outlying counties, on how to interact with the developmentally disabled population. She is collaborating with Jason Lindo, ACRC's Associate Client Services Director, on this project, which Mayor Steinberg is backing. If you have any suggested topics of discussion, please let her know as soon as possible.
 - Ms. Bingaman encouraged interested individuals to sign-up for the SCDD email list.
 - Ms. Rewerts invited everyone to the 10th Annual Easter Seals Talent Show on Wednesday, July 19th, from 10:30 a.m. to 12:30 p.m. at the Hope Point Church of the Nazarene in Yuba City.
- ◆ *Board Recognitions*
- Board members were recognized for their past year of service to ACRC's Board of Directors and the community.
 - Special appreciation was shared for Brendan Peacock, who is terming off this Board after serving for seven years.

◆ *Executive Committee*

Issue 1: Approve Slate of Board Officers, CAC & PAC Designated Representatives to the Board and second two-year term for Board member

Discussion and Action: Last month, Ms. Meza-Villaseñor stepped down as the nominee for Board Vice President. At the June 12th Board Development Committee's (BDC's) meeting, Rita Walker was nominated to fill the position. Since she wasn't able to attend today's meeting, she was asked to send Ms. West a statement of interest, which was read aloud.

The revised slate of Officers, designated representatives to the Board of Directors and second two-year term for the 2017-18 fiscal year (FY) is as follows:

Dan Lake – President

Rita Walker – Vice President

Amy Lampe – Secretary

Michelle Rewerts – Client Advisory Committee (CAC) designated representative

Eric Ciampa – Provider Advisory Committee (PAC) designated representative

Rita Walker – second two-year term

M/S/C (Cindy Benson) **To approve the slate as presented.** (10 in favor)

Issue 2: 2017-18 Board Meeting Schedule

Discussion and Action: Mr. Peacock shared that the proposed Board meeting schedule for the new FY is in the Board packets for review and approval.

M/S/C (Cindy Benson) **To approve the 2017-18 Board meeting schedule as presented.** (10 in favor)

◆ *Finance Committee*

Issue 1: Monthly Financial Report

Discussion and Action: Mr. Tiedemann shared that the Finance Committee met on June 12th, and reviewed the April 30, 2017 financial report which reflects ten months of expenditures for the current FY. ACRC has expended 78.1% of Purchase of Services (POS) and 78.4% of Operations (OPS).

Mr. Tiedemann is projecting that ACRC will have between \$4.9 and \$5.4 million in remaining POS funding at this FY's end, which is largely due to an over-allocation from the department for the minimum wage increase and the additional funding for ABX2-1. Overall, our statewide service system is projecting a surplus, which will go back into the state's general fund.

There may be a cash flow issue at the beginning of the FY, so we may have to utilize the agency's line of credit with U.S. Bank.

- **The monthly finance report was accepted as submitted.**

Issue 2: Purchase of Computer Equipment

Discussion and Action: Mr. Tiedemann shared that ACRC needs to replace our servers in our computer system; the current ones are over six years old. ACRC's IT Department has done their research and the new servers would have three times the processing power of our current ones and will meet the agency's needs. The projected cost to replace the servers is \$236,000.

Since this OPS expense exceeds \$100,000, Mr. Bonnet and Mr. Tiedemann are seeking Board approval; this item was approved by the Finance Committee at the June 12th meeting.

M/S/C (Cindy Benson) **To approve ACRC's purchase of new servers for the total cost of \$236,000.** (10 in favor)

Issue 3: HUD PRA 811 Housing MOUs

Discussion and Action: Mr. Tiedemann shared that there are affordable housing projects in our catchment area which are available to our clients. There are no guarantees that our clients will get the units, but it is our hope that some of our clients will go through the referral process and have the opportunity to secure a new apartment for a very low monthly rent.

The Memorandums of Understanding (MOUs) do not require Board action; the Executive Director signs them.

The Finance Committee also selected an audit firm to complete our 2017-18 independent audit.

- **Information only.**

- ◆ *Committee Updates*

- BDC
 - Mr. Lake shared that the BDC met on June 12th.
 - The group discussed the revised slate, which was approved earlier in this meeting.
 - Committee members critiqued the Board's May Training. They expressed appreciation to Mr. Carmona for leading the team building exercise.
 - They began planning for the upcoming annual September Retreat. Suggestions include:
 - Bringing Lorenzo Cuesta back to speak to the Board about *Robert's Rules of Order*.
 - Having another team building exercise.
 - Possibly hold the training and Board meeting offsite.
 - The Board's demographics and attendance have not changed.
- CAC

- Mr. Taylor shared that the CAC met on June 13th.
 - Helen Thomas, ACRC's Cultural Diversity Specialist, came and spoke to the group about outreach efforts. Committee members suggested developing a partnership, so that she might have some insight from the client's perspective.
 - Mr. Bonnet shared information about several changes that are happening across the state – the leadership changes at the Association of Regional Center Agencies (ARCA), the new Center for Medicaid Services (CMS) Rules, and the changes that the individuals that are moving out of the developmental centers are experiencing. All positive things to look forward to.
- PAC
 - Ms. Brandon shared that the PAC met on June 8th.
 - John Decker, ACRC's Manager of CPP/Forensics Unit, shared information about the new Community Placement Plan (CPP) budget for the next FY.
 - Helen Thomas shared information about the focus group meetings that she has been holding with different service provider groups to gather more information about what they are experiencing as they serve different cultures.
 - As of January, 15 individuals have moved into their community from Sonoma Developmental Center (SDC).
 - In-Home Supportive Services (IHSS) is offering an electronic timekeeping method, which may become mandatory. There is concern that service providers, who also act as IHSS providers, may have to change the system that they currently use.
- ◆ *President's Report*
 - Mr. Peacock expressed appreciation to Mr. Bonnet, Mr. Tiedemann and the entire team at ACRC.
- ◆ *Executive Director's Report*
 - Mr. Bonnet has worked with Mr. Peacock for the past seven years and appreciates all of the hard work that Brendan has put into this Board.
 - Several years ago, the people of California passed a law that states that if the legislature does not hand over the proposed budget to the Governor by June 15th of any given year, they will not get paid. Since then, they have held true to the timelines. Currently, Governor Brown is reviewing the 2017-18 budget, which eliminates the cap on allowable respite hours for regional center families. If he

signs the budget, Mr. Bonnet will be bringing a revised draft of our Respite Policy for the Board's consideration. Because the caseloads are growing across the state, there is additional funding; the statewide regional center caseload is projected to reach 330,000 by the end of this year.

- ACRC staff are continuing to make great progress as we move towards the permanent closure of SDC.
- Mr. Bonnet had the honor of attending the opening of a new exhibit at the California Museum in downtown Sacramento on Tuesday evening. He, along with Nancy Bargmann, Director of DDS, and Diana Dooley, Secretary of the California Health and Human Services Agency, addressed the crowd.
- Amy Westling, a former ACRC employee, has been named ARCA's new Executive Director. She has been acting as the interim director since the retirement of Eileen Richey earlier this year. Ms. Westling will officially assume her duties on July 1, 2017.
- Earlier this month, Mr. Bonnet and Mr. Tiedemann had the pleasure of meeting with representatives from the University of Warwick, located in Coventry, England. They are planning on opening a campus in Roseville. The curriculum for students at the new site will include a heavy emphasis on developmental disability research. This will bring a lot of opportunities for individuals that live in our local region.
- Mr. Bonnet took a moment to recognize Ms. Brandon for her years of service to the Board. Her dedication to the clients that we serve is extraordinary.

◆ *ARCA Report*

- Mr. Lake attended the annual dinner on Thursday, June 15th, where Mr. Bonnet was recognized for Chairing the Directors Group again this past year.
- The Board meeting was held on Friday, June 16th:
 - Nancy Bargmann provided a lengthy report on the trailer bill language that will presumably pass when Governor Brown signs the budget. She believes SDC will close on time.
 - As Mr. Bonnet noted in his report, Amy Westling was named the new Executive Director of ARCA.
 - ARCA staff shared a list of accomplishments from the past year.
 - Rick Rollens, ARCA's legislative consultant, shared information on various bills.
 - More information can be found on ARCA's website at www.arcanet.org

- The slate of officers for the 2017-18 FY was presented and approved.
- Mr. Lake has discussed with Daniel Savino, ARCA's Government Affairs/Community Relations Director, ways in which to inform all regional centers about what transpires at these meetings.
 - The minutes are available upon request.
- ♦ *ARCA-CAC Report*
 - Ms. Benson had difficulty with her phone during the June 9th telephone meeting.
 - The next in-person meeting will be held on Friday, July 14th, in Sacramento.

5. ***Adjournment***

The meeting adjourned at 5:10 p.m.

Lisa West
Executive Secretary

cc: Phil Bonnet