

Alta California Regional Center
Board Development Committee Meeting
Monday, September 12, 2022
Minutes

Present:

Carmen Aguilar
Jackie Armstrong
Dan Lake
Amy Lampe
Elaine Linn
Michelle Ramirez
Patty Wallace

Absent: (* excused)

Anwar Safvi*, Chair
Retha Seabron*

Board Members:

Johnny Deng
Kelly Pennington
Michelle Rewerts
Yang Sun

Facilitators:

Amy Fulk

Visitors:

Maureen Fitzgerald

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Financial Officer
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, September 12, 2022, at 4:00 p.m. by Webex/teleconference to discuss: 1) September Retreat/ Training; and 2) Targeted Recruitment.

Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of July 11, 2022 as submitted.

1. *September Retreat/Training*

- The Board's September Retreat/Training will be held on Thursday, September 22nd, at ACRC's Sacramento office.
 - Mr. Lake reviewed the draft agenda with those present.
 - Ms. Banales explained that most of the day's trainings are required by the Department of Developmental Services (DDS), per ACRC's contract.
 - Ms. West will email the day's schedule to Board members.

2. *Targeted Recruitment*

- At the July meeting, this group discussed waiting until the Board Composition Survey was submitted to DDS in August before we drafted a plan for targeted recruitment of new Board members.
- The survey indicated that ACRC's Board is not meeting two compliance measures – the Board needs to focus recruitment of White and

Hispanic/Latino individuals in order to accurately represent ACRC's catchment area.

- Ms. Banales noted that in addition to ethnicity, Boards must continue to consider an individual's skills/expertise (e.g., legal, management, Board governance, financial, etc.). Bringing individuals onto the Board that represent the outlying counties that ACRC serves should also be considered.
- The newly developed Board Recruitment flyer will be utilized in ACRC's outreach opportunities throughout our catchment area.
 - Ms. Banales shared that an internal committee is coordinating planned community activities that our agency will participate in to promote our services and recruit new employees. They will also be using this flyer to generate interest in serving on the Board.

The next Board Development Committee's meeting is scheduled for **Tuesday, October 11, 2022**. The meeting adjourned at 4:13 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales