

Alta California Regional Center
Board Development Committee Meeting
Monday, January 11, 2016
Minutes

Present:

Dan Lake, Chair
Jacqueline Armstrong
Janet Brandon
Romilda Jones
Amy Lampe
Brendan Peacock
Kristin Wright

Facilitators:

Amy Fulk

Visitors:

Cheryl Worthley

Staff:

Lisa West, Executive Secretary

Absent: (* excused)

Nasim Hedayati
Rosa Meza-Villaseñor*

The Board Development Committee (BDC) met on Monday, January 11, 2016, at 4:09 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Report from Chair; 2) Old Business; and 3) New Business. All present provided self-introductions.

Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of November 9, 2015 as submitted.

1. ***Report from Chair***

- Demographics
 - This group needs to come up with a plan of recruitment for our Board of Directors.
 - Copies of the letter from the Department of Developmental Services (DDS) regarding the Board's composition was distributed for review.
- Meeting Attendance
 - There are no attendance issues at this time.
 - During the fiscal year (FY), if any Board member has attendance problems, Mr. Lake will contact them.
- Evaluation of Executive Director
 - The Personnel Ad-Hoc Committee completed Mr. Bonnet's 2014-15 FY evaluation.
 - The group will be meeting soon to discuss the evaluation process to see if any changes should be made.

2. ***Old Business***

- Board and Committee Surveys

- Mr. Lake will work with Ms. Wright to develop these surveys.
- Board Sponsored Training for January (Transition to Adult Services)
 - Lori Banales, Director of Children & Adolescent Services, will be speaking about this.

3. ***New Business***

- Outreach/Recruitment – ideas?
 - Suggestion was made to design a business card with resource numbers on it.
 - Committee needs to research upcoming events and figure out how to staff them with ACRC staff and Board members.
 - Suggestion to reach out to Dr. Richard Pan, Darrell Steinberg, and the MIND Institute.
 - Mr. Lake would like to formalize the process of recruitment (e.g., what to do after we receive a Board application, etc.) and develop a protocol for our mentorship program – he will be looking for volunteers.

4. ***Closed Session*** – At 4:25 p.m. the Board Development Committee adjourned to closed session in order to discuss the Board panel interview.

5. ***Announcement of Closed Meeting Discussion*** – At 4:28 p.m. the Board Development Committee reconvened in open session following a closed session where the committee discussed the Board panel interview.

The next Board Development Committee's meeting is scheduled for **Monday, February 8, 2016**, at 4 p.m. The meeting adjourned at 4:28 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet