

Alta California Regional Center  
Board Development Committee Meeting  
Monday, March 13, 2017  
Minutes

**Present:**

Dan Lake, Chair  
Jacqueline Armstrong  
Romilda Jones  
Amy Lampe  
Rosa Meza-Villaseñor (via phone)  
Brendan Peacock  
Retha Seabron

**Absent:** (\* excused)

Janet Brandon\*  
Nasim Hedayati\*  
Rita Walker\*

**Visitors:**

Melissa Kelly  
Cheryl Worthley

**Facilitators:**

Amy Fulk

**Staff:**

Phil Bonnet, Executive Director  
Lisa West, Executive Secretary

**Board Members:**

Austin Taylor

The Board Development Committee (BDC) met on Monday, March 13, 2017, at 4:06 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Report from Chair; 2) New Business; 3) Old Business; 4) Demographics and Attendance; and 5) Workgroup Reports. All present provided self-introductions.

**Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of February 13, 2017 as submitted.**

1. ***Report from Chair***

- Mr. Lake expressed appreciation for everyone's attendance today.

2. ***New Business***

- No information was shared.

3. ***Old Business***

- Slate Update
  - Mr. Peacock shared that Ms. West emailed him the responses to the survey and the Nominating Committee will be meeting at 6 p.m. this evening.
- Training topics for June meeting
  - After discussion, the committee would like to invite Eric Ciampa, with UCP of Greater Sacramento, Inc., to do a provider spotlight.
    - This could possibly become an annual spotlight.
- May Retreat training plan – Lanterman Act training requirements
  - Mr. Lake met to discuss possible training topics with Mr. Bonnet.

- We will start the training with a team building exercise. The group can then discuss accountability and the purpose/responsibilities of each of the Board's committees.
- Alfonso Carmona, ACRC's Director of Adult & Residential Services, has volunteered to assist Mr. Lake with this training.

#### 4. ***Demographics and Attendance***

- Mr. Lake would like to suggest focusing on the Board's requirements per the Lanterman Act when we are looking for outreach opportunities.
- Committee members discussed the possibility of holding Board meetings in our outlying counties to see if we could reach out to more individuals.
- Finding local communication channels to help spread the word is key.
- ACRC also has an email distribution list that anyone can sign-up for on our agency's website.

#### 5. ***Workgroup Reports***

- Recruitment
  - No report was shared.
- Bylaws
  - This group met after the February Board meeting and will continue to meet.
- Board Communication
  - This workgroup has not met.

The next Board Development Committee's meeting is scheduled for **Monday, May 8, 2017**, at 4 p.m. The meeting adjourned at 4:38 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet