

Alta California Regional Center
Board Development Committee Meeting
Monday, July 9, 2018
Minutes

Present:

Dan Lake, Chair
Jackie Armstrong
Romilda Jones
Amy Lampe
Retha Seabron
Austin Taylor

Absent: (* excused)

Eric Ciampa*
Rosa Meza-Villaseñor
Rita Walker*

Board Members:

Michelle Rewerts
Yang Sun

Facilitators:

Amy Fulk
Cheryl Worthley

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

Visitors:

Melissa Kelly

The Board Development Committee (BDC) met on Monday, July 9, 2018, at 4:01 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) New Business. All present provided self-introductions.

Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of June 11, 2018 as submitted.

1. ***New Business***

- Review Article 6. Miscellaneous Provisions:
 - Section 6.01. Fiscal Year.
 - Section 6.02. Seal.
 - Section 6.03. Execution of Checks, Notes, Contracts.
 - Mr. Lake read aloud these three sections.
- Review Article 4. Officers, Section 4.02. Qualification, Election, Term of Office and Vacancies.
 - Mr. Lake read aloud this section. The group discussed the limit to Officers serving no more than three consecutive terms and the situation that the Board is currently in regarding the agency's Treasurer. Last year, the Board waived this requirement so that Anwar Safvi could serve as the Treasurer for his fourth year.

M/S/C (Romilda Jones) **To send Section 4.02 to the bylaw workgroup for review and possible revision.** (5 in favor)

- Nominating Committees' Slate recommendations:
 - BOD Treasurer

M/S/C (Dan Lake) **To waive Section 4.02 so that Anwar Safvi can serve as ACRC's Treasurer for the 2018-19 FY.** (5 in favor)

- Nominating Committee member
 - If anyone is interested in joining this subcommittee, please let Mr. Lake know.

**Austin Taylor joined the meeting*

- September 2018 BOD meeting training topics and location
 - Mr. Bonnet and his staff have looked into possibly holding the September Retreat in Marysville (Thursday/Friday). Otherwise, the Board could hold the training/meeting in Yuba City (Wednesday/Thursday).
 - An email will be sent to Board members providing them with detailed options for the annual September Board Retreat. A final decision will be made at the July 26th Board meeting.
 - Training topics to include:
 - A team building exercise
 - Presentation on the demographics of Yuba/Sutter Counties, community partners, gaps in services, any issues or conflicts in the community, etc.
 - Forensic Services
 - Presentation of ACRC's Community Needs Assessment Process
 - Having a wrap-up of the Sonoma Developmental Center (SDC) closure
 - Mr. Bonnet shared that ACRC's Client Advisory Committee (CAC) has been chosen as a featured presenter at the Supported Life Institute's October Conference. Board members, who are members of the CAC, could possibly share the presentation, which is entitled "Our Sonoma Journey".
- Board Recruitment Update
 - Mr. Bonnet shared that ACRC's staff have vetted several potential Board candidates. An application that was received earlier in the month has been forwarded on to the Nominating Committee for further discussion/action.

The next Board Development Committee's meeting is scheduled for **Monday, September 10, 2018**, at 4 p.m. The meeting adjourned at 4:40 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet