

Alta California Regional Center  
Executive Committee Meeting  
Tuesday, October 15, 2024  
Minutes

**Present:**

Dan Lake, President  
Kelly Pennington, Vice President &  
ARCA Rep  
Anwar Safvi, Finance Comm. Chair  
Amy Lampe, ARCA-CAC Rep  
Carmen Aguilar, Member-at-Large

**Absent:** (\* excused)

Steven Sanchez\*, Secretary

**Visitors:**

Steve Andrews  
Maureen Fitzgerald  
Yasmin Herrera-Vilchez

**Board Members:**

Johnny Deng

**Staff:**

Lori Banales, Executive Director  
Iqbal Ahmad, Chief Operating  
Officer  
Jennifer Bloom, Director of Client  
Services  
John Decker, Director of Community  
Services  
Mechelle Johnson, Director of Client  
Services  
Faye Tait, Associate Client Services  
Director  
Lisa West, Executive Secretary

The Executive Committee met on Tuesday, October 15, 2024, at 4:11 p.m. to discuss: 1) Delegated Conservatorship Policy; 2) President's Report; and 3) Executive Director's Report.

**Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of September 9, 2024, as submitted.**

**1. Delegated Conservatorship Policy**

- Ms. Banales shared that the Department of Developmental Services (DDS) released a Directive in July of this year noting that regional centers needed to bifurcate the duties of the Service Coordinator (SC) and the delegate conservator. Public comment will be accepted through the first week of November and we will bring the final version of this policy to this committee at the November 12<sup>th</sup> meeting.
- Ms. Johnson noted that this policy only affects DDS conserved clients. She reviewed the draft policy with those present. Part of the delegate conservator's role is to look at what services might be put in place so that the conservatorship can be reassessed in future years. Separating this role from the SC's negates the conflict of interest.
- This draft has been reviewed at the Client Advisory Committee (CAC) and Provider Advisory Committee (PAC) meetings and preliminarily reviewed by the department.
- Ms. Johnson clarified that ACRC will be hiring another Legal Services Specialist, and we will advocate for funding for this position.

- Ms. Banales shared that each regional center can operate differently on how they manage DDS conserved clients. Many of these individuals came to ACRC through the depopulation of developmental centers. ACRC staff are currently reviewing the DDS conservatorships to see if they are appropriate. A few years ago, Ms. Banales made the choice to have these clients served on one caseload.
  - It is important to note that the number of DDS conserved clients has gone down over the years. ACRC is pushing forward the Supported Decision-Making (SDM) initiative as a least restrictive option to consider. Ms. Banales sees this caseload reducing further after consideration of needs and options.

## 2. **President's Report**

- Mr. Lake expressed appreciation to everyone who is attending these committee meetings on a Tuesday.

## 3. **Executive Director's Report**

- Ms. Banales noted that ACRC attended PRIDE's second Annual "I AM ABLE" Job Fair at the Convention Center last week. There were 600+ individuals that pre-registered to attend and approximately 1,000 individuals showed up. The amount of enthusiasm and work that went into this was felt throughout the center.
- ACRC wrote a letter of support for Sacramento County Office of Education's (SCOE's) application for the California Center for Inclusive College (CCIC) grant. They want to support clients in our area and across the state in establishing Centers for Excellence on college campuses.

4. **Closed Session** – at 4:27 p.m. the Executive Committee adjourned to executive session in order to discuss legal issues.

5. **Announcement of Closed Meeting Discussion** – at 4:39 p.m. the Executive Committee reconvened in open session following a closed session in which legal issues were discussed.

The next Executive Committee meeting is scheduled for **Tuesday, November 12, 2024**. The meeting adjourned at 4:39 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Lori Banales