

Alta California Regional Center
Executive Committee Meeting
Monday, February 14, 2022
Minutes

Present:

Rita Walker, President
Yang Sun, Finance Comm. Chair
Michelle Rewerts, Secretary &
ARCA-CAC Rep
Jackie Armstrong, Member-at-Large
Carmen Aguilar, Member-at-Large

Absent: (* excused)

Anwar Safvi*, Vice President

Visitors:

Steve Andrews
Maureen Fitzgerald

Board Members:

Dan Lake
Elaine Linn
Kelly Pennington
Michelle Ramirez
Retha Seabron

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Financial Officer
John Decker, Director of Community
Services
Camelia Houston, Director of Intake &
Clinical Services
Mechelle Johnson, Director of Client
Services
Lisa West, Executive Secretary

The Executive Committee met on Monday, February 14, 2022, at 4:31 p.m. by Webex/teleconference to discuss: 1) Board Facilitation and Support RFP Update; and 2) Executive Director's Report.

Without objection, Rita Walker made the motion to adopt the Executive Committee meeting minutes of January 10, 2022 as submitted.

1. Board Facilitation and Support RFP Update

- In October 2021, ACRC released a Request for Proposal (RFP) for Board Facilitation. Mr. Decker noted that ACRC has not received a good response on this RFP. Staff are discussing other options to get different perspectives on how support can be provided to the Board; we are refining the duties of what is needed. Currently, ACRC is considering the option of hiring a part-time employee to cover these job duties.
- Ms. Banales believes the Board will be satisfied with our proposal once we have finalized our ideas, making sure that we have training and support for Board members. It is important that every Board member has the opportunity to utilize facilitation.
- More information will be shared at the March meeting and Ms. Banales is hopeful that ACRC will have something in place by May to July 2022. We need to make sure that we have a detailed job description to assure stability and long-term success.
 - The Board's feedback is critical in this process.

2. **Executive Director's Report**

- The first budget hearing was held by the Assembly last week, where many areas were addressed (i.e., Early Start, enhancing case management, the phase out of subminimum wage, services for deaf and hard of hearing with assessments of clients, the provider rate study, service equity and access, etc.). A lot of good questions were asked and it is evident that the State's Finance Department and Legislative Analyst's Office (LAO) are committed to our statewide service system. Representatives from the Department of Developmental Services (DDS) were present, as well as Association of Regional Center Agencies (ARCA).
 - There is a huge push from our service providers to look at advancing the implementation of the rate study.
 - Ms. Banales was honored to present on Early Start at this hearing – it was a great experience.
- We continue to track COVID positive cases. Ms. Banales shared that staff use rapid tests before they go out into the community to visit clients.
 - ACRC partnered with California's Department of Social Services this past weekend, and distributed rapid test kits to Adult and Senior Care Programs.

The next Executive Committee meeting is scheduled for **Monday, March 14, 2022**. The meeting adjourned at 4:51 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales