

Alta California Regional Center
Executive Committee Meeting
Monday, May 11, 2020
Minutes

Present:

Dan Lake, President
Rita Walker, Vice President
Amy Lampe, Secretary
Yang Sun, Finance Comm. Chair
Michelle Rewerts, ARCA-CAC Rep
Ron Mainini, Member-at-Large

Facilitators:

Amy Fulk

Visitors:

Sharon Chand
Maureen Fitzgerald

Board Members:

Carmen Aguilar
Eric Ciampa
Johnny Deng
Retha Seabron

Staff:

Phil Bonnet, Executive Director
Iqbal Ahmad, Chief Financial Officer
Lori Banales, Deputy Executive
Director
Lisa West, Executive Secretary

The Executive Committee met at 5:06 p.m. on Monday, May 11, 2020, by Webex/teleconference to discuss: 1) State Budget Update; 2) New Business; 3) Old Business; 4) Committee/Workgroup Reports; 5) President's Report; 6) Executive Director's Report; and 7) Announcements. All present provided self-introductions.

1. ***State Budget Update***

Issue: The committee needs to review the Governor's State Budget.

Discussion and Action: Mr. Bonnet shared that the projected deficit for the 2020-21 fiscal year (FY) beginning July 1st is over \$54 billion. The State of California has asked the federal government for assistance. The Governor's May Revise is normally based upon the tax receipts that come into the state by April 15th, but this year the tax deadline has been extended to July 15th. Concern remains for the 2021-22 FY's budget.

Regional centers are learning what is critical in supporting our clients during these times. Some clients that are participating in the Self-Determination Program (SDP) have seen an increase in their budgets. Mr. Bonnet noted that many individuals that chose to participate in this program felt that they were not having their needs met through traditional services.

The number of unemployment claims for the State of California, as well as the entire country, are immense. The spill-over into the first of July has given many people great pause. The Governor will be releasing his May Revision on Thursday and budget hearings will begin next week. The legislature must submit the budget to the Governor by June 15th.

- **Information only.**
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Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of March 9, 2020 as submitted.

2. ***New Business***

- Yang Sun – Board Term Extension
 - Mr. Sun’s current board term expires five days short of our next Board meeting.

Without objection, Michelle Rewerts made the motion to approve Yang Sun’s next two-year term with the Board.

- Succession Policy
 - The proposed Succession Policy will be brought to the full Board for approval at the May 28th Board meeting.

3. ***Old Business***

- Update Whistleblower Policy
 - Due to the COVID-19 pandemic, there are no proposed revisions to the policy at this time.
 - Ms. Chand inquired to how she could obtain a copy of the policy, how to contact the Board, and who sees the complaints, if any are filed against the agency.
 - Mr. Lake noted that the current Whistleblower Policy is posted on ACRC’s website. Anyone can contact the Board through the agency’s website. Board members or agency staff will respond to Whistleblower Complaints, depending on the issue.

4. ***Committee/Workgroup Reports***

- Board Development Committee (BDC)
 - ACRC staff will provide Board members with a training entitled “Clinical & Intake – Working Together to Determine Eligibility” at the June 8th BDC meeting.
 - The group will further discuss recruiting opportunities as we continue to work remotely.
- Personnel Committee
 - The group met today and will be speaking with Mr. Bonnet about developing goals for next year’s evaluation.
 - The current evaluation process will begin after the May 28th Board meeting.

5. ***President’s Report***

- Mr. Lake expressed appreciation for those that are in attendance today.

6. *Executive Director's Report*

- Currently, 97% of ACRC's staff are working remotely. Because the most important work that we do is case management, we have encouraged our Service Coordinators (SCs) to reach out to all of our clients; 90% of our clients have been contacted. Ms. Banales shared that the expectation is to get to 100% by this Friday.
- At the beginning of this pandemic, ACRC automatically increased respite, Personal Attendant (PA), Independent Living Services (ILS) and Supported Living Services (SLS) hours for our clients. Mr. Bonnet noted that our residential providers have gone to great lengths to protect the clients that they serve.
- As of today, ACRC still has four clients (one passed away) and five direct service professionals that have tested positive for COVID-19.
- ACRC was one of the first regional centers to close its doors. Re-opening will be complicated, while keeping with Governor Newsom's Resilience Roadmap.
 - Elevators remain a concern for Mr. Bonnet. Our Sacramento office shares the building with another agency, and our complex houses Nationwide and Cal Fire.
 - Mr. Bonnet created ACRC's COVID-19 Task Force at the end of February. This group includes ACRC's Executive Management Team, as well as clinical and union representation. Since we closed the building, that group has been on hiatus, but we are reconvening tomorrow morning to begin discussions on a re-opening process.
 - Once completed, the plan will be shared with the full Board.
- Mr. Bonnet has shared the emails that he sends to his staff with the Board on a regular basis. He will also send Board members a link that provides up-to-date information on the state's COVID-19 data by county.

7. *Announcements*

- The next Board meeting is scheduled for Thursday, May 28th, at 4 p.m.

The next Executive Committee meeting is scheduled for **Monday, June 8, 2020**, at 5:30 p.m. The meeting adjourned at 5:59 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet