

Alta California Regional Center  
Executive Committee Meeting  
Monday, July 13, 2020  
Minutes

**Present:**

Rita Walker, President  
Ron Mainini, Vice President  
Michelle Rewerts, Secretary &  
ARCA-CAC Rep  
Yang Sun, Finance Comm. Chair

**Facilitators:**

Amy Fulk

**Visitors:**

Maureen Fitzgerald

**Board Members:**

Carmen Aguilar  
Retha Seabron  
Patty Wallace

**Staff:**

Phil Bonnet, Executive Director  
Iqbal Ahmad, Chief Financial Officer  
Lori Banales, Deputy Executive  
Director  
Lisa West, Executive Secretary

The Executive Committee met at 5:10 p.m. on Monday, July 13, 2020, by Webex/teleconference to discuss: 1) Chairperson Report; 2) Committee Reports; 3) Annual Conflict of Interest Statements; 4) Executive Director's Report; and 5) Announcements. All present provided self-introductions.

**Without objection, Rita Walker made the motion to adopt the Executive Committee meeting minutes of June 8<sup>th</sup>, June 15<sup>th</sup>, and June 25, 2020 as submitted.**

1. ***Chairperson Report***

- Ms. Walker will review the committee assignments at the Board meeting next week. Please reach out to her if you have a preference.
  - Carmen Aguilar has been asked to join the Executive Committee and Johnny Deng will be joining the Nominating Committee.
  - Michelle Ramirez and Patty Wallace will be members of the Board Development Committee.

2. ***Committee Reports***

- Board Development Committee (BDC)
  - No report was shared.
- Personnel Committee
  - Board members completed the Executive Director's Annual Evaluation.

3. ***Annual Conflict of Interest Statements***

- Ms. Walker shared that Board members are required to fill out these forms annually.
  - Ms. West mailed them to every Board member, with a self-addressed stamped envelope. Please return them as soon as possible.

4. ***Executive Director's Report***

- During early June, Mr. Bonnet reported to the Board that ACRC had four clients that had tested positive for COVID-19; today we have 40. We also have 24 of our direct support professionals (DSPs) that have tested positive. During the Provider Advisory Committee (PAC) meeting last week, we discovered that many of our folks have been exposed, but testing is not available. Mr. Bonnet has reached out to DDS for assistance with this issue. In some instances, the National Guard has assisted with testing our clients.
- Mr. Bonnet has been speaking to some of our service providers about how we can provide recognition to our DSPs during this critical time. Often times, they put themselves in difficult positions, in order to serve our clients. He hope to have something posted to our website soon.
- We had an All Staff Meeting scheduled for June, but Mr. Bonnet is starting to plan for a virtual meeting for our staff in early September.
- Mr. Bonnet provided a brief overview of the revised DDS/regional center contract language, which includes new requirements for regional center Boards.
  - A copy of the updated contract will be mailed to Board members prior to next week's Board meeting.

5. ***Announcements***

- The next Board meeting is scheduled for Thursday, July 23<sup>rd</sup>, at 4 p.m.

The next Executive Committee meeting is scheduled for **Monday, September 14, 2020**, at 5:30 p.m. The meeting adjourned at 5:33 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet