

Alta California Regional Center
Executive Committee Meeting
Monday, September 13, 2021
Minutes

Present:

Rita Walker, President
Anwar Safvi, Vice President
Michelle Rewerts, Secretary &
ARCA-CAC Rep
Carmen Aguilar, Member-at-Large
Jackie Armstrong, Member-at-Large
Ron Mainini, Member-at-Large

Absent: (* excused)

Yang Sun*, Finance Comm. Chair

Visitors:

Steve Andrews
Maureen Fitzgerald

Board Members:

Steven Sanchez
Retha Seabron
Patty Wallace

Facilitators:

Amy Fulk

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Financial Officer
John Decker, Director of Community
Services
Lisa West, Executive Secretary

The Executive Committee met on Monday, September 13, 2021, at 4:56 p.m. by Webex/teleconference to discuss: 1) Draft Board Member Facilitation & Support Policy/Plan; 2) Draft Revised ACRC Executive Director Succession & Recruitment Policy; and 3) Executive Director's Report.

Without objection, Rita Walker made the motion to adopt the Executive Committee meeting minutes of July 12, 2021 as submitted.

1. Draft Board Member Facilitation & Support Policy/Plan

- Ms. Walker shared the draft revisions to our current Board policy provides Board members with an opportunity to think about where we would like to be regarding facilitation and support for all Board members.
- The Request for Proposals (RFPs) will include deliverables, such as transportation, assisting with understanding information, translation and interpreter services, etc.
 - The Board will discuss this policy at the September 23rd Board meeting.

2. Draft Revised ACRC Executive Director Succession & Recruitment Policy

- Ms. Walker noted that the revisions indicate that the full Board should have authority over decisions, not the Executive Committee.
 - This revised policy will be put forward to the full Board on September 23rd.

3. Executive Director's Report

- The Bridge Fire is 95% contained. Evacuation orders have been lifted and 23 clients have been able to return home.

- The Caldor Fire is currently at 67% containment; this was a little bit higher, but the weather has not been kind. 423 clients have been affected by this fire, as well as ACRC staff; some clients have lost their homes and one staff has too. With the help of community members and insurance, they will be able to start again.
- With the Delta variant, ACRC has seen an uptick in positive cases. Since July 6th, we have reported the following to the Department of Developmental Services (DDS):
 - 160 clients testing positive, with five deaths; four clients are in the hospital. It's important to note that four of the five clients who passed away were unvaccinated. The data shows that we must continue to promote vaccination.
 - 71 direct support professionals (DSPs) testing positive, with one death.
 - 13 ACRC staff testing positive, with two deaths.
 - 86% of ACRC staff are vaccinated. With President Biden's announcement last week, Ms. Banales is confident that staff will be more willing to get vaccinated.
- After the last Board meeting, Ms. Rewerts spoke with Ms. Banales and a group of clients and ACRC staff got together and shot a video that promotes the importance of being vaccinated. The video will be shown at the Client Advisory Committee (CAC) meeting tomorrow prior to it being posted on our social media.
- Ms. Banales wanted to provide the timelines for meetings where ACRC seeks full community engagement. They are as follows:
 - Purchase of Services (POS) Data Meetings
 - This is an annual requirement – the POS data needs to be compiled and posted to our website by December 31st.
 - ACRC is required to hold at least one public meeting, with a 30-day notice posted to our website. The purpose of the meeting is to gather feedback on how to decrease disparities across POS. This meeting must be completed by March 31st.
 - A written report is submitted to DDS within 60 days of the meeting and incorporates the feedback that was gathered.
 - National Core Indicators (NCI) – per the Lanterman Act, regional centers have posted the final reports to their website.
 - Beginning this year, the department is requiring regional centers to hold an annual meeting to engage our community partners while comparing data across regional centers and states.
 - DDS has put together an informative dashboard for the data which can be manipulated to assist regional centers with the process.
 - Performance Contract
 - Ms. Banales shared that we are on the eve of starting this process all over again. The policy measures are prescriptive by the department. There are focused areas, which do not change.
 - The planned activities are the objectives that will either increase or decrease to affect a positive change that will be reflected in the next year's data.

- Mr. Decker and Ms. Johnson will be taking the lead on this.
- Two initiatives: Coordinated Future Planning and Competitive Integrated Employment. Updates will be given in October.
- The discussions will start next month (October) at the CAC meeting, the Provider Advisory Committee (PAC) meeting, and the Executive Committee meeting.
- In November, the Executive Committee will review all of the feedback and then the full Board will approve the Performance Contract at the November 18th Board meeting.
- Regional centers must submit their plan to DDS by December 1st.

The next Executive Committee meeting is scheduled for **Tuesday, October 12, 2021**. The meeting adjourned at 5:25 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales