

Alta California Regional Center  
Executive Committee Meeting  
Monday, September 9, 2019  
Minutes

**Present:**

Dan Lake, President  
Rita Walker, Vice President  
Amy Lampe, Secretary  
Yang Sun, Finance Comm. Chair  
Michelle Rewerts, ARCA-CAC Rep  
Ron Mainini, Member-at-Large

**Facilitators:**

Amy Fulk

**Board Members:**

Paul Platner  
Luis Rivera  
Steven Sanchez (via phone)  
Retha Seabron

**Staff:**

Phil Bonnet, Executive Director  
Iqbal Ahmad, Chief Financial Officer  
Lori Banales, Director of Client  
Services  
Lisa West, Executive Secretary

The Executive Committee met at 5:25 p.m. on Monday, September 9, 2019, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) State Budget Update; 2) New Business; 3) Old Business; 4) Committee Reports; 5) President's Report; 6) Executive Director's Report; and 7) Announcements. All present provided self-introductions.

1. ***State Budget Update***

**Issue:** The committee needs to review the Governor's State Budget.

**Discussion and Action:** Mr. Bonnet shared that in the State's 2019-20 fiscal year (FY) budget, the trailer bill language requires that:

- Regional centers hold at least one public meeting to discuss the agency's performance contract.
- Each regional center present the data collected from the National Core Indicators (NCI) Survey.
  - Not all questions on the NCI are relevant to California's service system.
  - ACRC will be holding a public meeting to review the data.
- All regional center Boards must include members who have expertise in management and finance by August 15, 2020. If the composition of the Board is not in compliance, then the governing Board must submit a plan on how and by when they will come into compliance.
- If the Board retains an attorney, they must not be an employee of the regional center.
- The governing Board must meet with the Department of Developmental Services (DDS) upon request.

Amy Westling, the Executive Director of the Association of Regional Center Agencies (ARCA), will be reviewing the trailer bill language in more detail at the upcoming Board training at the end of the month.

- **Information only.**
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**Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of June 10, 2019 and July 8, 2019 as submitted.**

## 2. ***New Business***

- ACRC's Line of Credit with U.S. Bank
  - The Executive Committee needs to act on behalf of the Board to approve ACRC's \$25 million line of credit with U.S. Bank.

**M/S/C** (Ron Mainini) **To approve ACRC's line of credit with U.S. Bank.**  
(6 in favor)

- Performance Contract
  - The performance contract runs on the calendar year versus the FY.
  - The goal is for ACRC to elicit feedback for the "planned activities" from the Board and community at the September Board meeting.
  - Ms. Banales reviewed the 2020 Performance Contract with those present:
    - DDS populates the data in the Public Policy Measures.
    - Regional centers must meet the Compliance Measures.
    - The measures related to employment and paid internship programs.
      - Suggestion was made to collaborate with the LEAP program.
      - ACRC could possibly hold an Employment Fair.
    - ACRC has chosen two measures to focus on related to reducing disparities and improving equity in purchase of services expenditures.

## 3. ***Old Business***

- Executive Director Evaluation
  - Mr. Lake met with Mr. Bonnet and presented him with his 2018-19 FYs evaluation at the end of August.
- Board & Committee Goals for 2019-20 FY
  - This item will be discussed in more detail at the next committee meeting.

## 4. ***Committee Reports***

- Board Development Committee (BDC)
  - No report was provided – everyone was present.
- Personnel Committee
  - This group will be meeting on September 19<sup>th</sup>, from 2 to 4 p.m. and on October 15<sup>th</sup>, from 4 to 6 p.m.

5. ***President's Report***

- No comments were shared.

6. ***Executive Director's Report***

- Mr. Bonnet and Ms. Banales were happy to see Mr. Rivera representing our Board at the MIND Institute's Conferencia 2019 over Labor Day weekend.

7. ***Announcements***

- No announcements were shared.

The next Executive Committee meeting is scheduled for **Monday, October 21, 2019**, at 5:30 p.m. The meeting adjourned at 6:25 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet