

Alta California Regional Center
Finance Committee Meeting
Monday, January 13, 2025
Minutes

Present:

Anwar Safvi, Chair
Tom Hopkins
Dan Lake
Kelly Pennington

Absent: (* excused)

Johnny Deng

Board Members:

Carmen Aguilar
Jackie Armstrong
Garrett Broadbent
EunMi Cho
Amy Lampe
Akkia Pride-Polk
Steven Sanchez
Ceasar Seabron

Facilitators:

Amy Fulk
Naomi Smith

Visitors:

Steve Andrews
Maureen Fitzgerald
Peter Mendoza
Paul Stroub

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Operating Officer
Jennifer Bloom, Director of Client
Services
Camelia Houston, Director of Intake
& Clinical Services
Mechelle Johnson, Director of Client
Services
Lisa West, Executive Secretary

The Finance Committee met on Monday, January 13, 2025, at 4:05 p.m. to discuss:
1) Monthly Financial Report; and 2) Review Independent Audit Report.

Without objection, Anwar Safvi made the motion to adopt the Finance Committee meeting minutes of November 12, 2024 as submitted.

1. ***Monthly Financial Report***

Issue: The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

Discussion and Action: The November 30, 2024 financial report indicates that with 41.7% of the year elapsed, ACRC has expended 38% of Purchase of Services (POS) and 36.4% of Operations (OPS) for the current fiscal year (FY).

Mr. Ahmad noted that ACRC has a healthy budget this year and he is projecting that the agency will spend its entire allocation; if we need additional funding, he will contact the Department of Developmental Services (DDS). The remaining 25% of the Burns Rate Study will be implemented this month. The projections also include added expected costs from the recent ratified collective bargaining agreement (CBA).

ACRC has received two allocations from the department, and we may receive one or two more depending on the regional center performance measures. By the time Mr. Ahmad reports to the Board in March, we will see a trend upwards in our monthly expenses.

Without objection, Dan Lake made the motion to recommend to the full Board the acceptance of the monthly financial statement as submitted.

2. Review Independent Audit Report

Issue: The committee needs to review the Annual Independent CPA Audit Report for June 30, 2024.

Discussion and Action: Mr. Ahmad stated that ACRC is required, within nine months of our FY's closing, to have an independent audit completed.

Mr. Stroub, with Devant CPAs, provided an overview of the "Financial Statements and Supplementary Information with Independent Auditors' Reports June 30, 2024", which was sent to everyone prior to this meeting and share onscreen. He noted, like last year, there were no material findings; it is a clean opinion. Most regional center audits look for discrepancies. ACRC's management continues to have proper internal controls in place.

The agency's financial statements are presented fairly. In this particular year, "right of use assets" and "right of use liability" are included on the "Statement of Financial Position" – Mr. Stroub explained that these are in reference to the agency's leases. He noted that with the upcoming move in March, these numbers will be significantly different in the 2024-25 FY's audit.

Regarding ACRC's pension plan, the stock market has done well in the last two years. The next audit report should notably reflect a decrease in the CalPERS unfunded liability, but ACRC, along with the Board, will continue to manage the liability and make additional payments when feasible.

Mr. Stroub shared that the main takeaway is that the organization is doing well and growing. ACRC is utilizing its funding from the State of California appropriately.

After the Board approves this audit at the January 23rd Board meeting, it will be posted to our agency's website.

Board members commended Mr. Ahmad and his staff for their continued hard work.

Without objection, Kelly Pennington made the motion to recommend the approval of the Independent Audit Report to the full Board at the January 23rd meeting.

The next Finance Committee meeting is scheduled for **Monday, February 10, 2025**. The meeting adjourned at 4:21 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales