

Fire Drill Record

Care Facility: _____

Year: _____

MONTH	DATE & TIME	LAPSE TIME OF DRILL	NUMBER OF CLIENTS	PERSON RESPONSIBLE	TYPE OF ALARM	COMMENTS
January						
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						

Fire drills are to be conducted and recorded at least once a month, per Vendor Policy. To ensure health and safety, fire drills are to be conducted during various hours of the day (i.e. morning, afternoon, evening and during hours of sleep). Rotating fire drills throughout the day and night, a drill during hours of sleep need only occur once a quarter. For the health and safety of consumers residing in care homes, ACRC has a best practice recommendation that drills conducted during hours of sleep are considered to be midnight to 5:00 am.