Alta California
Regional Center

P&I Reimbursement

- If a resident has a POS for P&I, the vendor is required to email their Fiscal Assistant to request reimbursement. P&I funding will not automatically be funded monthly through an invoice. If you do not know who your fiscal assistant is, please contact Community Services Specialist.
- Requests are always to include vendor name, vendor number, UCI, receipts, and ledger.
    - First time requests do not require receipts or ledger. Please submit the information above directly to your Fiscal assistant stating this is the initial P&I request.
    - If a resident does not require receipts and manages P&I independently, as stated in their IPP, then a snippet of the IPP language needs to be provided to the Fiscal Assistant. The Fiscal Assistant will confirm with the assigned Service Coordinator.
- If a resident's current balance is over $200, ACRC will not provide reimbursement. ACRC's goal in this is to ensure the residents do not begin to approach the resource limit.
- ACRC only reimburses expenses incurred within the month immediately preceding the request. Do not run negative balances month to month and request multiple months reimbursement at one time.
- If client is not eligible for SSI benefits, ACRC can maintain the active P&I authorization as described above. If SSI is in the application process, resident will be required to refund the regional center for P&I paid out by ACRC once SSI is approved.
- If a client is eligible for SSI they will not have an ACRC POS for P&I – seek guidance from their authorized payee regarding reimbursement.